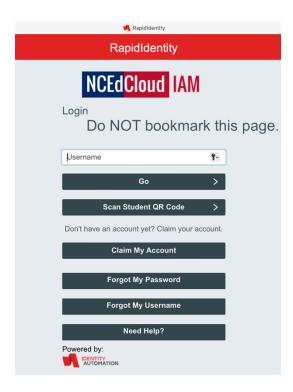
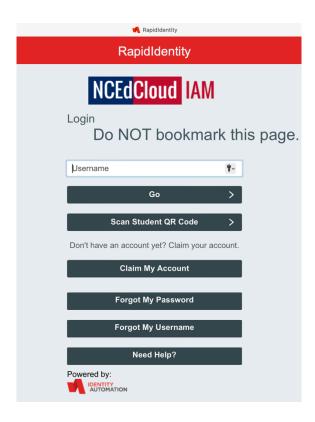
NCTEP Part 1 Module Registration and Access Instructions

Registration Instructions:

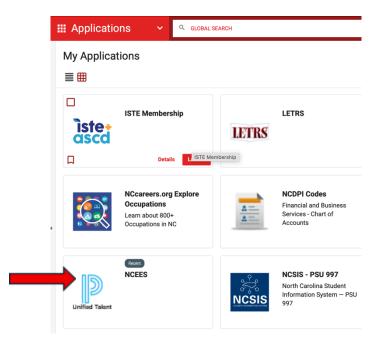
1. Open Chrome or Firefox and go to my.ncedcloud.org. It is important do this every time you log into NCEES.



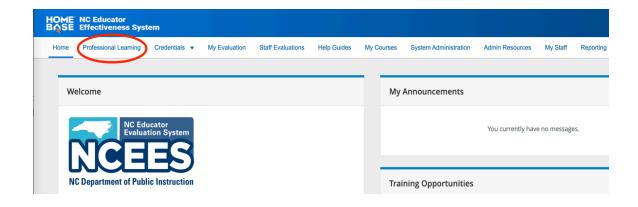
2. This is what you should see. Type your 10-digit UID and click 'Go'. Type your Password and click 'Go'.



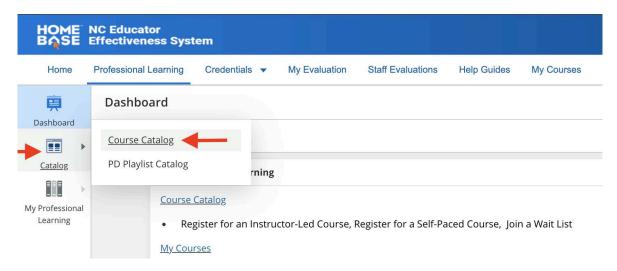
3. You will always choose the Blue Uppercase P with the words 'Unified Talent' underneath.



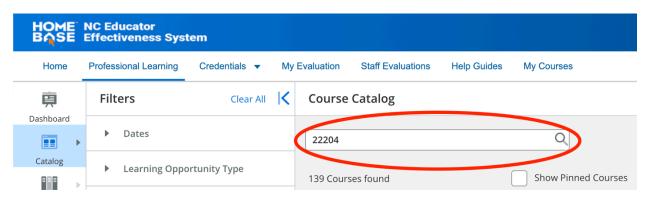
4. Select 'Professional Learning' from the tool bar.



5. Select 'Catalog' from the side bar menu then choose 'Course Catalog'

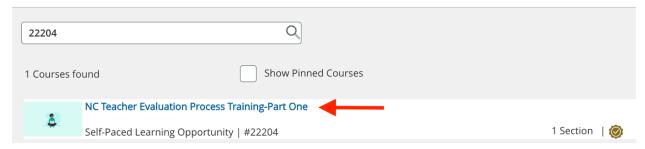


6. In the search bar type the NCTEP Part 1 course # 22204

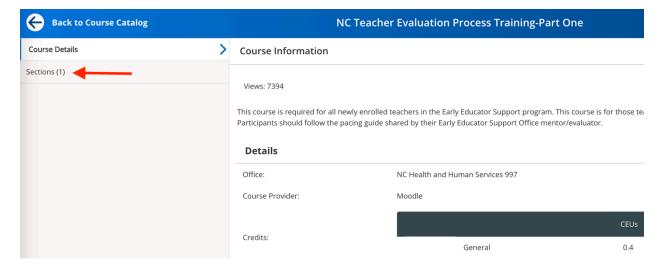


7. NC Teacher Evaluation Process Training- Part One will appear, click on the title.

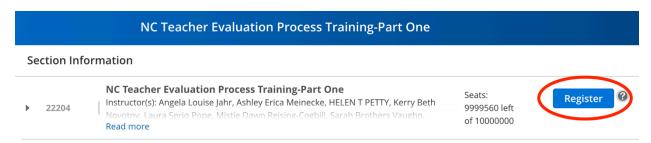
Course Catalog



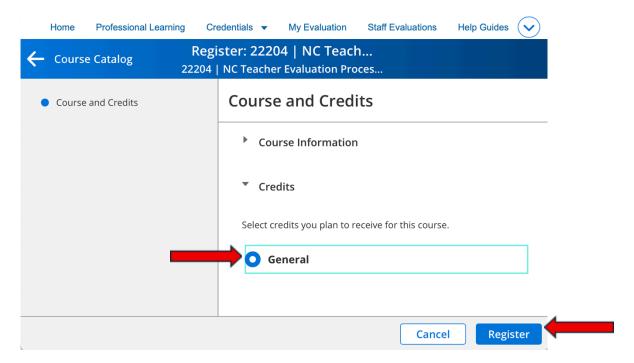
8. Course Information will appear. Select 'Section (1)' from the menu bar on the left.



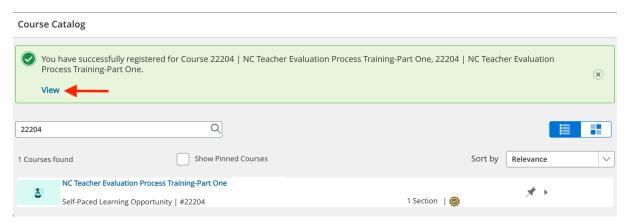
9. Select Information will appear, click 'Register'.



10. Course and Credits will appear, click 'General', then click 'Register'.

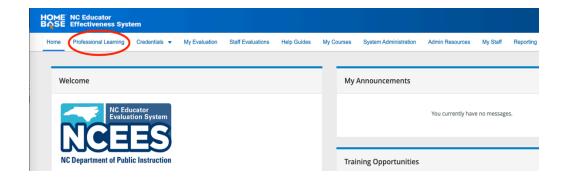


11. Click 'View ' to open the course.

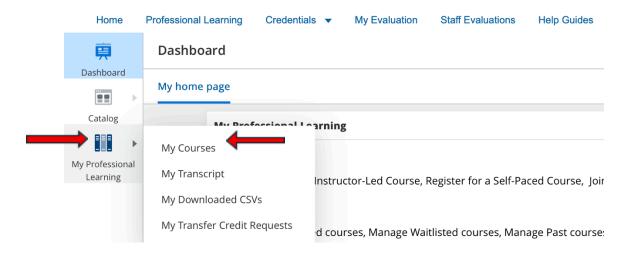


<u>Access Instructions:</u> (Once Registration is complete, use these instructions to access the course)

1. Log into NCEES as instructed above in steps 1-3. Select 'Professional Learning' from the tool bar.



2. Select 'My Professional Learning' from the side bar menu then choose 'My Courses'.



3. The course will appear, select 'View Again' to continue working on the course.

